

Music Service Review Implementation (subject to approval)

Month	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14
Task Name													
Approval Process													
Completion of Business Case and Cabinet Report													
CMT													
Amendments prior to Informal Cabinet deadline													
Informal Cabinet													
Amendments prior to Formal Cabinet deadline													
Formal Cabinet													
Following Cabinet approval on the 23rd April													
Liaison with Headteachers/Heads of Music													
Identify Year 7 learners and notify Secondary Schools of estimated numbers of music pupils													
Schools to identify requirements													
Preparation of timetables													
Staffing adjustments (Staff Consultation)													
Staffing adjustments (90 day paid notice - Autumn Term)													